**BANQUET SESSION (Time & Date)**

Announcing the names of the winners: **Executive Director**

*(Check with winner’s advisers for correct pronunciation of the names!!!).*

*Those presenting the Certificates:* ***State Officers***

***Make sure you are careful here…we need to give the correct certificate to the correct recipient.***

(FBLA State President)

Good afternoon and welcome to the 2016 Vermont FBLA Awards Banquet.

As the 2015-2016 Vermont State President, I’d like to personally thank all FBLA members, advisers, parents, administrators, judges and community members for helping make our conference such a huge success.

At this time I’d like to have anyone who has remaining tickets for the gift basket raffle to bring them to the front of the room.

(State Officer)

We are honored to have special guests here with us this afternoon. We would like to welcome....

{INSERT NAMES AND TITLES HERE}

**TEAM** Officer goodbye speeches…(*simply go in order)*

***The State Advisor will present gifts to each at the end of each speech!***

***In order from left to right***

 (State President)

This year’s Outstanding Business person of the year

{Insert BIO here}

(Executive Director)

This year’s pin design winner is….

This year’s t-shirt design winner is…

(Executive Director)

***Outstanding Advisor***

*This year’s Outstanding Advisor of the Year has been {INSERT BIO HERE}*

(State President)

On behalf of the state officers we would like to thank our state Executive Director, {INSERT NAME HERE}, for being a great leader for FBLA this year. (Present Gift)

(State Officer)

And now it’s time to pick the basket raffle winners. The State Officer team would like to thank all of the local chapters for their hard work in selling tickets. We will randomly select a ticket from this box to choose the winner of each basket. We will announce the winner, and the person that sold the ticket. At this time, the person that sold the ticket will come forward to bring the basket back home (unless the winner is present).

Now we will do the College and Career Fair Apparel Raffle.

And now the time has come to begin the presentation of Awards.

We will have state officers demonstrate the process…

{Three state officers will act as the top three winners}

FOR EACH EVENT, the first, second, and third place winners will be announced in order of place. When your name is called, please come to the stage here {INDICATE WHERE}, walk to the state officer presenting the certificate, pause for “Grin & Grip” for local photos, stop at the table here {INDICATE WHERE} to sign off you have received your cash award, and then move to the photo area to have a group photo taken of all the winners of that event.

For any representatives of businesses or colleges who are present, when the competition that you sponsored is called, please come forward to present the first, second, and third place winners with their award.

***Proceed through awards..... ALL but Outstanding Chapter!***

***++++++++++++++++++++++++++++++++++++***

(State President)

We will now begin the officer installation ceremony for the incoming 2016-2017 officer team. The Executive Director will be conducting the officer installation. Will {Executive Director} and the incoming officer team please come to the front?

(Executive Director addresses the new *Officers*)

You each were elected officers of the Vermont Chapter of FBLA. As members of the State Leadership Team, you are to serve the association in promoting FBLA, help local chapters follow the goals and objectives of the state and national associations, and conduct meetings in accordance with the bylaws.

As the newly-elected state officers are installed tonight, they will light a candle signifying their commitment to the membership of Future Business Leaders of America. Lighting the candles symbolizes the organization in its entirety with all its members working together. With this symbol we shall charge each officer to do the job for which he or she has been elected.

*(State Advisor lights the white candle.)*

Lighting this white candle symbolizes FBLA in its entirety with all of its members working together. With this symbol we shall charge each officer to do the job for which he or she has been elected.

Will the **Parliamentarian** please come forward. \_\_\_\_\_\_\_\_\_\_\_\_\_, do you accept your responsibilities and promise to fulfill your duties to the best of your ability? If so, please indicate by saying “I Do” and light the grey candle.

{New parliamentarian lights grey candle from white candle and moves to the designated area.}

I now declare you in the name of VT FBLA, the Vermont parliamentarian. Your lighted candle symbolizes the achievements possible when all meetings are conducted in an orderly fashion.

Will the **Historian** please come forward. \_\_\_\_\_\_\_\_\_\_\_\_, do you accept your responsibilities and promise to fulfill your duties to the best of your ability? If so, please indicate by saying “I Do” and light the green candle.

{New Historian lights green candle from white candle and moves to the designated area.}

I now declare you in the name of FBLA, the Vermont State FBLA Historian. Your lighted candle symbolizes the satisfaction that can be derived from preserving the past and recording the present, while preparing for the future.

Will the **Reporter** please come forward. \_\_\_\_\_\_\_, do you accept your responsibilities and promise to fulfill your duties to the best of your ability? If so, please indicate by saying “I Do” and light the violet candle.

{New Reporter lights violet candle from white candle and moves to the designated area.}

I now declare you in the name of FBLA, the Vermont State FBLA Reporter. Your lighted candle symbolizes the inspiration and enlightenment that can be brought to reporting the activities of the FBLA chapters around the state of Vermont.

Will the **Secretary** please come forward. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, do you accept your responsibilities and promise to fulfill your duties to the best of your ability? If so, please indicate by saying “I Do” and light the yellow candle.

{New Secretary lights yellow candle from white candle and moves to the designated area.}

I now declare you in the name of FBLA, the Vermont State FBLA Secretary. Your lighted candle symbolizes the consistency in attendance and keeping all members informed of the state officer team’s progress.

Willthe **Treasurer** please come forward \_\_\_\_\_\_\_\_\_\_, do you accept your responsibilities and promise to fulfill your duties to the best of your ability? If so, please indicate by saying “I Do” and light the blue candle.

{New Treasurer lights blue candle from white candle and moves to the designated area.}

I now declare you in the name of FBLA, the Vermont State Treasurer. Your lighted candle symbolizes the trust and confidence that the members have in your ability to safeguard all funds.

Will the **Northern Vice President** please come forward. \_\_\_\_\_\_\_\_\_\_\_, do you accept your responsibilities and promise to fulfill your duties to the best of your ability? If so, please indicate by saying “I Do” and light the orange candle.

{New Northern VP lights orange candle from white candle and moves to the designated area.}

I now declare you in the name of FBLA, the Vermont State FBLA Northern Vice President. Your lighted candle is a symbol of harmony and faithfulness that should characterize your efforts in working with the president to carry out the ideals of FBLA.

Will the **Southern Vice President** please come forward. \_\_\_\_\_\_\_\_\_\_\_, do you accept your responsibilities and promise to fulfill your duties to the best of your ability? If so, please indicate by saying “I Do” and light the orange candle.

 {New Southern VP lights orange candle from white candle and moves to the designated area.}

I now declare you in the name of FBLA, the Vermont State FBLA Southern Vice President. Your lighted candle is a symbol of harmony and faithfulness that should characterize your efforts in working with the president to carry out the ideals of FBLA.

Will the **President** please come forward. \_\_\_\_\_\_\_\_\_\_\_\_\_, do you accept your responsibilities and promise to fulfill your duties to the best of your ability? If so, please indicate by saying “I Do” and light the red candle.

{New President lights red candle from white candle and moves to the designated area.}

I now declare you in the name of FBLA, the Vermont State FBLA President. Your lighted candle is a symbol of your duties and obligations to all members of Vermont FBLA.

Members and Advisers of Future Business Leaders of America: You have just witnessed the vows your officers have taken. They have accepted the responsibility of serving as your 2016-2017 State Leadership Team. Let’s have a round of applause for all of them.

*(Encourage all to return to their seats)*

*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

(Executive Director)

Chapter Advisors were asked to recognize an individual who has exemplified outstanding leadership and commitment to FBLA at the local level.

I also want to recognize our 2015-2016 VT FBLA State Who’s Who. This individual has exemplified…

(State President)

There are a few Final Announcements before we award the Outstanding Chapter of the Year awards:

I am requesting that all students/advisers/guests leave their name badges in the box on the table by the door so we may recycle them at upcoming conferences.

Advisers, please pick up tests, score sheets, scrapbooks, posters, etc. from headquarters BEFORE you leave. We have envelopes or boxes of materials for each chapter.

At this time, I would like to have the outgoing FBLA Vermont State Officers take their places with their chapters and the newly-installed state president join me at the podium.

{2015-16 state officer team moves to seats in audience.}

I pass onto you the gavel that has been used during the served the 2015-16 year. May it bring you and your state officer team the success it has us!

{New state president accepts. The former and newly-installed presidents stand on either side of the podium.}

{Executive Director}

And now for the moment you have been anticipating! These three large trophies will be presented to the top three Outstanding Chapters of the Year. The criteria used for determining the winners is the FBLA Local Chapter Annual Business Report. This report covers chapter activities from the previous year’s State Leadership Conference to the beginning of this conference. When your chapter is called, please have your entire chapter come forward to the photo area! And now….

3rd Place…

2nd Place...

And the 1st Place FBLA Outstanding Chapter in Vermont goes to...

Thank you everyone for your support of the Vermont Future Business Leaders of America! I now turn the podium over to your new state president {Insert name}

(New State President)

I now officially close the 2016 Spring State Leadership Conference.

*(bang gavel)*